



# Dragon Boat Festival & Asian Culture Celebration

Saturday, September 9, 2017, 8 AM to 4 PM  
Fitton Center on the Great Miami River, Hamilton, OH



## Volunteer Sign-Up Form

Thank you for your interest in volunteering for the Hamilton Dragon Boat Festival & Asian Culture Celebration.

Please email your completed form to [DRAGON@GreatMiamiRowing.com](mailto:DRAGON@GreatMiamiRowing.com). Or sign-up online with the SignUp Genius online registration form: <http://www.signupgenius.com/go/10c0e4ca8ac28a0f85-hamilton>. For more information about the Dragon Boat Festival and the Great Miami Rowing Center, visit <http://greatmiamirowing.com/dragon-boat/>.

Thank you for completing this signup form. Please return it to the address below. We will be in touch soon.

First Name		Last Name	
Street Address			
City		State	Zip
Email Address			
Cell Phone		Alt phone	

Please mark the areas that you are interested in volunteering, and we will do our best to match you with your areas of interest. Volunteers may sign up for more than one shift and in different areas. All volunteers must be age 15 and up, accompanied with parent if under age 18. Please allow plenty of time for traffic and parking. Thank you! ☺

Please check-in 15 minutes prior to the start of your shift at the **Fitton Center for Creative Arts** located at 101 S Monument Ave, Hamilton, OH 45011.

### VOLUNTEER - Practice Sessions - September 6, 7, and 8

- Practice Session Volunteer:** Practice session volunteers will help set up (unloading and loading storage units and making sure the dock and boats/equipment are ready for teams to practice), check in teams, and work with the teams as boat handlers or volunteer paddlers.

Please indicate what shifts you are available by checking the box fields below.

Date/Time/Shifts:	Wed, September 6 <sup>th</sup>	Thur, September 7 <sup>th</sup>	Fri, September 8 <sup>th</sup>
1:30 pm to 5:30 pm	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5:30 pm to 9:30 pm	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Dragon Boat Teams will join us for one to two practice sessions: 2:00 – 3:00pm, 3:15 – 4:15pm, 4:30 – 5:30pm, 5:45 – 6:45pm, 6:45 – 7:45 pm, and 8:00 – 9:00 pm on September 6, 7, and 8.

Great Miami Rowing Center – Hamilton, Ohio

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### VOLUNTEER - RACE DAY! – September 9, 2017

Please check-in at the volunteer tent by team registration. Plan to arrive 15 minutes to 30 minutes prior to the start of your shift at the **Fitton Center for Creative Arts** located at 101 S Monument Ave, Hamilton, OH 45011. Once checked-in, you will receive a complimentary 2017 Hamilton Dragon Boat Festival t-shirt, food and water.

- I am available ALL DAY on Saturday, September 9, 2017- place me wherever I am needed most!
- Set-Up**-- 6:00 AM – 10:00 AM  
Volunteers will help set up site signs, pop-up tents, tables, chairs, the Great Miami Rowing Center tent and Water Recreation Village along with activities, entertainment area, the volunteer area, and other set-up.
- General Operations** (Team Check In, Volunteer Check-in, Floating Assistance, Parking)  
*Team Support* –volunteers will help check in teams, pass out packets, and get teams to their areas.  
*Volunteer Support* - Volunteers will help check in volunteers, get volunteers to their appointed areas, pass out t-shirts, and help run beverages/ice as needed.  
\_\_\_ 7:00- 10:00 AM \_\_\_ 8:00 AM – 12:00 PM \_\_\_ 11:00 AM to 4:00 PM
- Dock Handlers & Staging Area Support**  
Volunteers will help teams launch and dock their boats as well as assist teams with any other race needs.  
\_\_\_ 7:00- 10:00 AM \_\_\_ 8:00 AM – 12:00 PM \_\_\_ 11:00 AM to 4:00 PM
- Support Team** - Serving food/drink to volunteers and race production team  
\_\_\_ 7:00- 10:00 AM \_\_\_ 8:00 AM – 12:00 PM \_\_\_ 11:00 AM to 4:00 PM
- Water Recreation Village (open from 10am to 2pm)** Assist families & children with activities  
\_\_\_ 9:00- 12:00 PM \_\_\_ 12:00 PM – 3:00 PM
- Site Management**  
Volunteers will continuously maintain the festival site by collecting waste and recyclables, keeping the festival area clean, and help as needed with other cleaning tasks.  
\_\_\_ 7:00- 10:00 AM \_\_\_ 8:00 AM – 12:00 PM \_\_\_ 11:00 AM to 4:00 PM
- Race Result Runners & Mobile App Input**  
*Runners* - volunteers help deliver race heat updates and results from race production to staging area to scoreboard and to the event announcer.  
*Mobile App Input* - Inputs data (real time race results, real time marshaling info, etc). The person must be tech savvy and fast. Reports to the Finish line official.  
\_\_\_ 8:00 AM - 10:00 AM \_\_\_ 9:30 AM – 11:30 AM \_\_\_ 11:00 AM - 1:00 PM  
\_\_\_ 12:30 PM - 2:30 PM \_\_\_ 2:00 PM – 4:00 PM
- Substitute Paddler (Paddler Pool)** The role may also help with staging and dock support. Volunteers will fill in to paddle for teams without the minimum number of paddlers.  
\_\_\_ 8:00 AM – 12:00 PM \_\_\_ 11:00 AM to 4:00 PM
- Support Clean-Up Team** - Help with tear down/clean up 2:00 PM – 6:00 PM

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## VOLUNTEER - Liability Release Form

In consideration of the opportunity to participate in Dragon Boat Festival activities, **I hereby agree to waive all rights to pursue any claims, lawsuits or legal actions of any type against Dragon Boat Festival organizers, Great Miami Rowing Center, and/or their officers, employees, agents, board members, volunteers, event sponsors and all other persons working with respect to the Dragon Boat Festival and Great Miami Rowing Center (GMRC).** I expressly release and discharge said parties from any and all responsibility and liability for injuries, harm, losses or damages of any type to my person or property that I may sustain while participating in any manner in the Dragon Boat Festival (DBF) activities even if such injuries, harm, losses or damages are caused, in whole or in part, due to the negligence or lack of proper care of DBF or GMRC, its employees, officers, board members, volunteers, event sponsors and all other persons working with respect to the Dragon Boat Festival.

### Photo & Media Release Form

I hereby authorize and consent that GMRC, participating non-profit organization, their legal representatives, successors or assigns, shall have the absolute right to copyright, publish, use, sell or assign all photographic portraits or pictures, television spots, movie films, and video and/or sound recording, or any part thereof, they have taken or made of me on this date or in which I may be included in whole or in part, whether apart from or in connection with, illustrative or written matter, story or news item in any medium, motion pictures, television or radio spots, or for publicity, advertising or any other lawful purpose whatsoever, in conjunction with my own or a fictitious name, or in reproductions thereof in color or otherwise. I hereby waive all claims for any compensation for such use or for damages. I hereby waive any right I may have to inspect and/or approve the finished product or the advertising copy that may be used in connection therewith or the use to which it may be applied.

I hereby warrant that **I am at least eighteen years old** and have every right to contract in my own name in the above regard. I will notify the event coordinator at my event site if I have any physical limitations that would affect my ability to participate in the Dragon Boat Festival. By signing below, I state further that I have read the above release, prior to its execution, that I am fully familiar with the contents thereof, and that I am in full agreement to its terms.

Date: \_\_\_\_\_ Signature: \_\_\_\_\_ Print Name: \_\_\_\_\_

### Parental Consent Form

*\* If you 18 or over, you do NOT need a parental consent form.*

I, the parent or guardian of \_\_\_\_\_, give my voluntary consent to his/her participation in the Dragon Boat Festival, Dates \_\_\_\_\_. **I hereby agree to waive all rights to pursue any claims, lawsuits or legal actions of any type against Dragon Boat Festival organizers, Great Miami Rowing Center, and/or their officers, employees, agents, board members, volunteers, event sponsors and all other persons working with respect to the Dragon Boat Festival and Great Miami Rowing Center (GMRC).**

\_\_\_\_\_  
Signature of Parent/Guardian

\_\_\_\_\_  
Date

( ) \_\_\_\_\_

\_\_\_\_\_  
Printed Name of Parent/Guardian

\_\_\_\_\_  
Phone Number

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